

Institute of Finance, The State Higher Vocational School in Nysa
 faculty: Finance and Accounting – full-time studies in ECTS system
 specialization: Social Security
 academic year 2013/2014

YEAR 1, WINTER SEMESTER (1)

No.	Course	Classes type	Hrs	Assessment	Obligatory course for semester completion	ECTS credits
A. General education courses						
1.	Occupational Health and Safety (OHS) Regulations and Ergonomics	lecture	15	grading	no	1
2.	General education course - elective	lecture	30	grading	no	2
3.	Information Technology	lecture	15	grading	no	2
		laboratory	15	grading		
B. Basic courses						
4.	Microeconomics	lecture	30	examination	no	5
		class	15	grading		
5.	Mathematics	lecture	30	grading	yes	7
		class	30	grading		
6.	Law	lecture	30	examination	no	4
		seminar	15	grading		
7.	Principles of Finance	lecture	15	grading	yes	3
		seminar	15	grading		
C. Faculty courses						
8.	Principles of Management	lecture	30	examination	no	6
		seminar	30	grading		
		TOTAL:	315		TOTAL:	30

Institute of Finance, The State Higher Vocational School in Nysa
 faculty: Finance and Accounting – full-time studies in ECTS system
 specialization: Social Security
 academic year 2013/2014

YEAR 1, SUMMER SEMESTER (2)

No.	Course	Classes type	Hrs	Assessment	Obligatory course for semester completion	ECTS credits
A. General education courses						
1.	Foreign language (elective)	laboratory	30	grading	yes	1
2.	General education course - elective	lecture	15	grading	yes	1
3.	Etiquette in Public Life	lecture	15	grading	yes	1
B. Basic courses						
4.	Mathematics	lecture	30	examination	yes	6
		class	30	grading		
5.	Accounting	lecture	30	examination	yes	6
		class	30	grading		
6.	Macroeconomics	lecture	30	examination	no	5
		class	15	grading		
C. Faculty courses						
7.	Management Strategies	lecture	15	grading	no	3
		project	15	grading		
8.	Financial Mathematics	lecture	30	grading	yes	5
		class	15	grading		
9.	Vocational training*		2 weeks	grading	no	2
		TOTAL:	300		TOTAL:	30

Institute of Finance, The State Higher Vocational School in Nysa
 faculty: Finance and Accounting – full-time studies in ECTS system
 specialization: Social Security
 academic year 2013/2014

YEAR 2, WINTER SEMESTER (3)

No.	Course	Classes type	Hrs	Assessment	Obligatory course for semester completion	ECTS credits
A. General education courses						
1.	Foreign language (elective)	laboratory	30	grading	yes	1
B. Basic courses						
2.	Statistics	lecture	30	examination	yes	6
		class	15	grading		
		laboratory	15	grading		
C. Faculty courses						
3.	Public Finance	lecture	15	grading	yes	3
		seminar	15	grading		
4.	Financial Accounting	lecture	30	examination	yes	5
		class	15	grading		
5.	Seminar in Banking	lecture	30	grading	no	3
6.	Spreadsheet Application in Finance	laboratory	15	grading	no	2
D. Specialization courses						
7.	Organization and Functioning of Social Insurance Institution	lecture	15	examination	yes	2
8.	Labour Law and Labour Market Policy in Poland and the EU	lecture	30	grading	no	4
		seminar	15	grading		
9.	Management of Social Welfare Systems	lecture	30	grading	no	4
		project	15	grading		
		TOTAL:	315		TOTAL:	30

Institute of Finance, The State Higher Vocational School in Nysa
 faculty: Finance and Accounting – full-time studies in ECTS system
 specialization: Social Security
 academic year 2013/2014

YEAR 2, SUMMER SEMESTER (4)

No.	Course	Classes type	Hrs	Assessment	Obligatory course for semester completion	ECTS credits
A. General education courses						
1.	Foreign language (elective)	laboratory	30	grading	yes	1
2.	PE	class	30	grading	no	1
B. Basic courses						
3.	Econometrics	lecture	30	examination	no	5
		project	15	grading		
C. Faculty courses						
4.	Financial Analysis	lecture	30	examination	yes	6
		class	15	grading		
		project	15	grading		
5.	Financial Market	lecture	30	examination	no	5
		class	15	grading		
D. Specialization courses						
6.	Social Insurance System in Poland and the UE	lecture	30	grading	yes	5
		class	15	grading		
7.	Insurance Statistics	lecture	30	examination	yes	5
		class	30	grading		
8.	Vocational training*		2 weeks	grading	no	2
		TOTAL:	315		TOTAL:	30

Institute of Finance, The State Higher Vocational School in Nysa
 faculty: Finance and Accounting – full-time studies in ECTS system
 specialization: Social Security
 academic year 2013/2014

YEAR 3, WINTER SEMESTER (5)

No.	Course	Classes type	Hrs	Assessment	Obligatory course for semester completion	ECTS credits
A. General education courses						
1.	Foreign language (elective)	laboratory	30	examination	yes	2
2.	PE	class	30	grading	yes	1
3.	Protection of Intellectual Property	lecture	15	grading	yes	1
C. Faculty courses						
4.	Insurance	lecture	15	grading	yes	4
		seminar	15	grading		
5.	Company Finance Management	lecture	30	examination	yes	8
		class	15	grading		
		project	15	grading		
D. Specialization courses						
6.	Social Insurance System in Poland and the EU	lecture	15	examination	no	3
		class	15	grading		
7.	Rights and Duties of Insurance Holder and Insurance Premiums Remitter	lecture	15	grading	no	2
		class	15	grading		
8.	Investment Profitability Calculation	lecture	30	examination	yes	4
		seminar	15	grading		
9.	Social Security Law	lecture	15	grading	yes	3
		seminar	15	grading		
E. Diploma Seminar and Bachelor Thesis						
10.	Diploma Seminar	seminar	30	grading	yes	2
		TOTAL:	330		TOTAL:	30

Institute of Finance, The State Higher Vocational School in Nysa
 faculty: Finance and Accounting – full-time studies in ECTS system
 specialization: Social Security
 academic year 2013/2014

YEAR 3, SUMMER SEMESTER (6)

No.	Course	Classes type	Hrs	Assessment	Obligatory course for semester completion	ECTS credits
D. Specialization courses						
1.	Systems of Pensions and Benefits	lecture	15	grading	yes	4
		class	15	grading		
2.	Functioning of OFE and PTE	lecture	15	examination	yes	4
		seminar	15	grading		
3.	Company Valuation Methods	lecture	30	grading	yes	5
		project	15	grading		
4.	Costs Calculation	lecture	30	grading	yes	5
		class	15	grading		
5.	Social Security Law	lecture	30	examination	yes	4
		seminar	15	grading		
E. Diploma Seminar and Bachelor Thesis						
6.	Diploma Seminar	seminar	30	grading	yes	2
7.	Bachelor Thesis	project	150	grading	yes	6
		TOTAL:	225		TOTAL:	30