



# PAŃSTWOWA WYŻSZA SZKOŁA ZAWODOWA W NYSIE

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## PROGRAMME OF THE INTERNATIONAL STAFF TRAINING WEEK 16-19.10.2012 NYSA, POLAND

<b>DAY 1</b>	<b>16.10.2012 TUESDAY</b>
9.00-9.30	<b>Opening ceremony, presentation of the project objectives, methodology, and organizational matters</b>
9.30-11.00	<b>Presentation of the participants and in short Partners Institutions</b>
11.00-11.30	Coffee break
11.30-13.00	<b>Time management skills at the ICO Office (training session)</b>
13.00-14.00	<b>Presentation of the best practices in the area of ICO Management</b>
15.30-17.30	Guided tour through Nysa Region Wanders – optional/free of charge
20.00 -	<b>Official Welcome Dinner/KAZAMATY</b>
<b>DAY 2</b>	<b>17.10.2012 WEDNESDAY</b>
09.00-10.00	<b>International team building games in practice- how to deal with international teams and groups (preparing materials for incoming students, organization the adaptation day for international groups)</b>
10.00-10.30	Coffee break
10.30-13.30	<b>How to deal with international teams and groups/ Team building workshop</b>
13.30-15.00	Presentation of the host University – a walk through the Institutes, Library, Laboratories and Centers of Excellence - optional
20.00 21.00-	Dinner at REDOS Restaurant -optional A concert by the students of Jazz and Pop Music at the PWSZ in Nysa - optional/free of charge/REDOS Restaurant
<b>DAY 3</b>	<b>18.10.2012 THURSDAY</b>
09.00-10.00	<b>Quality system models – INTRODUCTION (lecture)</b>
10.00-11.00	<b>Summary of the workshop, evaluation session, discussion about future projects, meetings with Professors and other administrative staff - optional</b>
11.00-11.30	Coffee break
11.30-13.00	<b>Presentations and lectures for the students + international fair</b>
13.00-14.00	<b>Open Lecture: "The role and contribution of the education to the preservation efforts of the city Safranbolu, a world heritage City of Unesco" Prof. dr Aysun Ozokose, Karabuk University</b>
14.00-16.00	The Institute of Cosmetology – study visit with a surprise – optional
20.00-	<b>Farewell dinner</b>
<b>DAY 4</b>	<b>19.10.2012 FRIDAY</b>
08.00 – 18.00	Trip – Kotlina Kłodzka region – optional



Biuro Współpracy Międzynarodowej

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